

DCP 203 Working Group Minutes

Meeting Name	DCP 203 Working Group
Meeting Number	14
Date	19 January 2016
Time	14:00
Venue	Web- Conference

Attendee	Company
Neil Fitzsimons [NF] (Chair)	GTC
Andrew Enzor [AE]	Northern Powergrid
Chris Ong [CO]	UK Power Networks
Dave Wornell [DW]	Western Power Distribution
Donna Townsend [DT]	ESP Electricity
Lesley Ferrando [LF]	Ofgem
Michael Walls [MW]	ESP Electricity
Nigel Birchley [NB]	Power Data Associates
Claire Hynes [CH] (Secretariat)	ElectraLink

Apologies	Company
Peter Waymont	UK Power Networks
Simon Yeo	Western Power Distribution

1 ADMINISTRATION

- 1.1 The minutes of the last meeting were agreed without amendment.
- 1.2 The Working Group reviewed the actions from the previous meeting. A summary of new and outstanding actions is attached as Appendix A.
- 1.3 The Working Group agreed to abide by the Competition Laws Do's and Don'ts for the duration of the meeting.

2 REVIEW OF THE DCUSA PANEL COMMENTS ON THE DCP 203 DRAFT CHANGE REPORT

- 2.1 The Working Group reviewed and addressed the comments provided by the DCUSA Panel on the DCP 203 draft change report. The Working Groups responses to these comments are captured in Attachment 1.
- 2.2 As the result of the DCUSA Panel feedback, the Working Group inserted a plain English summary of the proposed change to Section 3 of the Change Report and a summary of the actions that EDNOs will be expected to take following its implementation to Section 11 of the Change Report (please see Attachment 2).
- 2.3 The group agreed that this change should be implemented on the 01 June 2016 but require Parties to be compliant with the draft legal text from the 01 July 2016. The lag time of one month allows EDNOs sufficient time to comply with the new requirements.
- 2.4 The Working Group agreed to update the baseline of the proposed draft legal text to reflect the current version of DCUSA and review the DCP 203 draft legal text ex-committee.

ACTION 14/01: ELECTRALINK

- 2.5 DT agreed to update the correctly baselined DCP 203 draft legal text based on the Working Groups discussions and comments previously received from Working Group members. The updated version will be circulated to the Working Group for their review ex-committee.

ACTION 14/02: DT**3 NEXT STEPS**

- 3.1 The DCP 203 Working Group agreed the next steps as follows:
- Review the DCP 203 draft legal ex-committee. Depending upon the outcome of this review, the Working Group will aim to submit the change report to the February or March DCUSA Panel. Please see Attachment 4 DCP 203 Work Plan.

4 ANY OTHER BUSINESS

- 4.1 There were no items of any other business.

5 NEXT MEETING

- 5.1 The net meeting is scheduled for the 10:00am on the 08 February 2016.

6 ATTACHMENTS

- Attachment 1 – DCUSA Panel Feedback on the DCP 203 Change Report with Working Group Comments
- Attachment 2 – DCP 203 Draft Change Report Red-lined with Working Group Comments
- Attachment 3 – DCP 203 Draft Legal Text Baselined Against the Current Version of DCUSA
- Attachment 4 – DCP 203 Work Plan Updated

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
14/01	Update the baseline of the proposed draft legal text to reflect the current version of DCUSA	ElectraLink	Post Meeting Note: Completed – please see Attachment 3.
14/02	Update the correctly baselined DCP 203 draft legal text based on the Working Groups discussions and comments previously received from Working Group members	Donna Townsend	

CLOSED ACTIONS

Action Ref.	Action	Owner	Update
13/01	Provide a Working Group response to Andrew Enzor's comment that "this new solution will require agreement between LDNO and DNO outside of the usual process so could be argued to add admin cost".	Neil Fitzsimons	Completed.
13/02	NF agreed to <ul style="list-style-type: none"> Add further detail on the names of the tables in Section 9 and describe what is in each of the IDNO tabs in Attachment 7 Impact Assessment excel spreadsheet; and Reference Ofgems decision on the code of practice in relation to competition in 	Neil Fitzsimons	Completed.

	connections in the change report.		
13/03	Recommend to the DCUSA Panel that a summary of the outcome of the consultation should be provided in the report rather than a summary of the consultation responses.	ElectraLink	Completed.
13/04	The updated DCP 203 change report to be circulated to the Working Group for their final review by 12:00 on the 09 December 2015.	ElectraLink	Completed.